

# Eclipse Event at Sandy Beach

## April 6-8, 2024



Business Name \_\_\_\_\_

Vendor Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Description of items \_\_\_\_\_

Please provide 2 photos. (They can be emailed.)

A signed application constitutes a contract to follow and be bound by all Eclipse Event rules and regulations and is a commitment to participate if accepted. Violation of rules and regulations prior to, during, or at the end of the event will result in loss of exhibitor space without a refund. Applicant certifies that photos submitted accurately depict applicant's materials. Applicants will not be considered if: this form is not complete, unsigned, or received without correct fees. By signing this Application, the Vendor agrees that if accepted this Application represents the entire agreement between the parties with respect to the subject matter and terms and conditions contained herein. I have read the above regulations for the Eclipse Event, and I agree to abide by all of them with no exceptions, and do hereby contract space, if accepted. I agree to hold the festival promoters, City of Heber Springs and Corp of Engineers, free from all liability and damage by reason of injury to person or property be the exhibitor, his help, employees, including, fire, theft, breakage, whether caused negligently, willfully or otherwise. By signing below, I agree to all rules, and understand my responsibilities.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Make checks payable to: City of Heber Springs

Mail Application to: P.O. Box 1019, Heber Springs, AR 72543

Email: sandybeacheclipse@gmail.com Phone: (501) 365-6015

\_\_\_\_\_ Vendor \$100 # of booths \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ Food Truck \$120 per day \_\_\_\_\_ days \$ \_\_\_\_\_

Total Amount Enclosed \$ \_\_\_\_\_

### **Rules and Regulations:**

1. Exhibitors must furnish their own tent, tables, chairs, extension cords, etc.
2. All displays should be designed and constructed in good taste.
3. Booth spaces are 10' deep by 12' across with minimal footage available for storage. If an exhibitor needs more than the space allotted, two booth spaces must be purchased.
4. Booths must be open Friday to Monday
5. Exhibitors must check-in between 8 a.m. – 11 a.m. on Friday
6. Exhibitors are responsible for collecting, reporting, and paying all sales taxes collected to the appropriate revenue department. Forms and information will be provided in the check-in packet and will be picked up at the end of each day.
7. Vendors may not sublet booths.
8. Only pre-packaged food can be sold in the Eclipse Event area.
9. If you sell pre-packaged food items, you must provide a copy of your Proof of Liability Insurance.
10. Vehicles and storage trailers are not allowed to be used as a booth or in your booth.
11. All crafter/vendors vehicles and trailers must be moved to the vendor parking area from Friday noon to Monday at 4 p.m.
12. No refunds will be given due to inclement weather. Rain or shine the event will go on as planned and exhibitors are required to be present for the entire event. If a decision is made regarding the event based on weather, exhibitors will be notified accordingly in a timely manner.
13. Nominal security will be provided after hours. The City of Heber Springs will not be held responsible in any way for loss or damage to a participants' property. Each exhibitor will be responsible for securing their booth.
14. The City of Heber Springs are expressly released from any loss, injury or damage to persons or property.
15. Exhibitors are responsible for keeping their assigned area clean and orderly.
16. Active solicitation outside assigned booth is prohibited.
17. The event officially closes at 4 p.m. on Monday.

The Heber Springs Eclipse Event Committee shall decide at any time before or during Eclipse Event whether an item or product can be sold at a booth or on the premises. This decision might happen if considered objectionable to the public, inappropriate for a family event or if the items are not listed on the application. Please list every item to be sold. Items cannot be added after acceptance.

18. If an Eclipse Event official informs a vendor that an item or product cannot be sold, the item must immediately be removed from the booth or exhibit area and from the Eclipse Event premises. Failure to do so could result in the removal of the vendor and loss of the booth space.
19. A signed application constitutes a contract to follow all rules and regulations and is a commitment to participate, if accepted.

### **Application Process:**

1. A signed application is a commitment to participate, if accepted.
2. Complete and sign the Eclipse Event application. Choose the appropriate category vendor or food truck.
3. Applications must be accompanied by payment and photos of items or products to be sold.
4. Submit proper payment in the form of a check made out to The City of Heber Springs. Applications will not be accepted, and your space will not be reserved without payment.
5. In the event a check is returned due to insufficient funds, we will make every effort to contact you before the check will be re-deposited and the applicant will be assessed a \$35.00 returned check fee. This fee must be paid before event check-in. If check is returned for a second time, vendor; will void event eligibility.
6. Photos may be individual or pasted onto a page and printed out or emailed to be included with the application. Please include a minimum of two (2) images of products or items for sale. More than one product can be included in an image. All products must be fully visible in an image.

